



Bishop's Waltham Gardening Club



Registered Charity No.
1169353

Minutes

Date: Monday 16 March 2026 at The Shed

Time: 7:30 pm

Present: Maewyn Cumming (MC)(Chair), Linda Haysom (LH), Kate Cassell (KC), Alison Perry (AP), Jo Toms (JT), Richard Shoesmith (RS), Jane Dilloway (JD), Philip Thwaites (PT), Gill Williams (GW), Pat Staples (PS), David Bushby (DB), Arthur (Observer)

Please read minutes alongside Trustees written updates - attached.

Item	Minutes	Actions
1. Apologies for absence		
2. Minutes of previous meeting and actions arising	No change	
Actions list – Outstanding Actions from previous Meetings	• AP – to look at cost of Health and Safety/social media contracts – to do • AP - Chase Halls and Grounds committee for in writing confirmation of container approval. • PT/RS to discuss container and surfacing area – to obtain 3 quotes - updated • AP – speak to HCC about railway sleepers • All – to upload nice photos to sharepoint - ongoing • MC to do Wisley trip • JD To look into defibrillator – Heartstart – BH Foundation – possibly free. • MC/JT - Email/FB If any unclaimed vouchers for prizes – have until 31/05/26 to spend otherwise they go out of date • MC/JT – Email/FB to advertise seed compost, potting grit, vermiculite, • Shop - Trustees to make sure receipts form is being completed correctly. KC to laminate a template to keep with paperwork. • LH to sign JD up to Lloyds banking app • All to let JT know if things want promoted – ongoing • JD/DB/LH/MC to let JT know of renewal requirements for website • All trustees to confirm to KC if can't help out on day • MC/AP to speak to Neal Davies about possibly catering Annual Social. • AP – to update emergency contacts and trustees list • MC to Check with GH for cleaning shed	

3. Finance/ Finance Subcommittee	See LH's finance papers and written update. £38041.11, charity profit - £446, Trading profit £302.99. Charity account has everything but things that have been bought for sale for the shop. Budget assignments – LH will send out budgets so people know what they are to spend.	All – please review budget allocations particularly if new or any large spends expected.
4. Trading	Going well and since opening £800 taken. Trustees agreed that the official name of the shed/shop is - 'Shop at the Shed' When working in shop a reminder that Shop vouchers are still available – if you remember please ask anyone who is buying anything in shop if they have used their voucher.	All shop workers to check if buyers have vouchers to claim
5. Allotments – maintenance /improvements –	Quotes for the concrete still further required, AP/LH to send list of approved contractors to RS, Trustees raised concerns about spending significant money on works without a longer term lease. MC to raise matter with PC. One of the members has offered to look after the wildlife areas – thank you.	MC to raise lease term with PC
6. Site Improvements/ developments		
7. Allotments		
8. Membership	Banking details for JD has been approved, LH to check that JD can access ok. Otherwise all ok and everything up to date.	
9. Press/Social Media	JT presented the results of the final vote for the new logo – this was the Wooden handled wheelbarrow. Now that this is agreed JT can update the website design so it all ties in. Lots of work updating and posting on Social Media – including the plant sale/shop – please ensure update JT in a timely manner so that posts can be programmed in. JT will continue to work on the website and it is likely that a working version will be available for launch in 2 months. Will still need work once launched. Now logo agreed Trustees would like to get some signs to go on the fencing/shed - ?? to progress.	- KC to update show committee/ catalogue. - All – to let JT know of any social media that needs doing. ?? – to progress signs for fencing/shed
10. Monthly programme	GW still pursuing , April - confirmed, May/June/September - sorted	MC to arrange trip to Titchfield GC for

	Nick Bailey going to Titchfield Gardening Club - £15 per ticket, BW Minibus booked – MC to arrange an outing down there. Chris Bird – Nov meeting – GW confirmed	Nick Bailey talk in minibus.
11. Plant Sale	RB to put posters up in PC notice boards, Plants, seeds publicity -Jo T to do Cakes – few weeks before Volunteers, 5-7 on the Friday for drop off	• JT to do plant sale social media posts (sale and donations) • PS still needs some vols for Fri pm
12. Annual Show	Need vols	• All – to confirm to KC if can volunteer on show day
13. Community/charity Programme	Nothing to update. Last payment to Maddie after easter	•
14. Social programme/ vol celebration event	Gardeners World Live Beaulieu tickets, free draw. Dates: BBQ – TBC Social Evening – MC to speak to Neal to see if he can cater the evening,	• MC/LH to do prize draw for free Gardeners World live tickets. • To decide dates for BBQ and Social Evening • MC/AP to speak to ND about catering
15. Any other business	DB raised offer from Lisa Hedges for crafting sessions at the shed. Any suggestions for crafting/skills events – send to DB Trustees discussed changes to AGM to Nov – concerns as this would clash with membership renewal date – potential change membership renewal date? For further discussion Trustees agreed that all renewals going forward should be via BACS – if members have issues please contact trustees at the shop – this is due to banking costs of cash. Extra openings – Easter Monday – bacon butties, Good Friday - opening	•

Meeting finished at 2120

Next meeting: Monday 20 April 2026 at The Shed 7.30pm Please send written updates to AP by 13 April using template.