



Bishop's Waltham Gardening Club



Registered Charity No.
1169353

Minutes

Date: Monday 19 January 2026 at 1 Shore Lane

Time: 7:30 pm

Present: Maewyn Cumming (MC)(Chair), Linda Haysom (LH), Ron Haysom (RH), Gill Hamill (GH),
Kate Cassell (KC), Alison Perry (AP), David Bushby (DB), Jo Toms (JT),

Please read minutes alongside Trustees written updates - attached.

Item	Minutes	Actions
1. Apologies for absence	GW, PT, JD, RS	
2. Minutes of previous meeting and actions arising	No change Add show and finance subgroup to agenda	
Actions list – Outstanding Actions from previous Meetings	- LH investigate alternative banking arrangements – done - All – obtain quotes for improvement works as discussed. - AP – to look at cost of Health and Safety/social media contracts – to do - MC/LH – to review membership renewals - ongoing - LM - Chase Halls and Grounds committee for in writing confirmation of container approval – AP to do. - AP/RS/LM to discuss container and surfacing area – to obtain 3 quotes - ongoing - KC to follow up on site drainage - ongoing - RB to follow up on noticeboard in town – no reply from PC - RB to look at replacing plastic in shed notice board - ongoing - AP – speak to HCC about railway sleepers - Comments on complaints policies by 21st Dec - done - RS to change key safe code – to do with RH - RS/KC to change shed code after AGM - DB to add expiry date to best plot voucher. – to do - All to let DB know of any plots that need work. - RS/KC to book Chris Curran - done - AP to add Vol celebration event to Feb agenda - AP to look at applying for GQT	
3. Finance	See LH's finance papers and written update. Finance subgroup to bring actions to main meeting	•

	Have £800 in reserve for mowers, electric strimmer has been bought Bank charges – DB has looked into – worse case scenario £12 per month	
4. Trading	Agreed that Training for trustees for vouchers would be done 5/6 new people in Oct paid extra £5 – so training needed for this, Make sure you check jobs list when at shop Agreed RH to help RS to change locks It was agreed after research that DBS – no needed, as long as not on own DoE person Potential new trustee to do Plant Sale – will come to next meeting Unclaimed vouchers – advertise on email and on FB Pots delivered – possible issue with frost in shed. Obtain some cardboard etc for keeping things frost free Sat trustee to bring milk/biscuits for shop	• RH to help RS with lock codes • ALL - Trustees to check shop jobs list before opening • MC – to send email about unclaimed vouchers • Sat Trustee to bring milk/biscuits
5. AGM	No questions, all ok, Check have microphone To check with GW that ok for Wed Linda – Allotment review plan to be presented by LH Student Maddie in attendance	• RH to check microphone works
6. Allotments – maintenance /improvements –	Dig out ditch in a day, Feb to be done – AP to do linesearch, Cat Scanner/Genny – agreed to replace with 300mm pipe as soon as dug out Mowers etc all ready	• AP to do linesearch for works
7. Allotments	Plot waiting list - DB will offer them East Meon DB to do a check Mid to end Feb for unmanaged plots	•
8. Membership	355 members	•
9. Press/Social Media	Lots of work on the website, to update it Logos – JT and DB to produce some options FB problem – JT and DB to sort this out, DB to continue with FB MC to include in email – about photo permissions Upload photos to sharepoint	• JT and DB to do logo options • DB to continue with FB until issue resolved • All – to upload nice photos to sharepoint • MC to include note about photo permissions for plots

10. Monthly programme	GW has produced a list	• •
11. Community Programme	Plant sale – GH has handover notes Seeds for AGM Agreed Not to open for Hidden Gardens Maddie coming along to AGM, RH written handover notes	•
12. Social programme/ vol celebration event	LH/GW to look into Nick Bailey, MC to do RHS Wisley visit if no one else	• LH/GW to look into Nick Bailey • MC to do Wisley trip
13. Site Improvements / Developments	Allotment review plan – see below	• LH to present to members at AGM •
14. Any other business	• Safeguarding – AP to check Banardos/NSPCC/ to check if online training • Report of some stolen stuff just make people aware, • Put something in agenda for things to pass to RB for inclusion in any press stuff • Defibrillator – agreed to look into, • Shed opening – cake, • Ensure that John Price on email list for paperw	• AP to check Banardos/NSPCC/ NA to check if online training • MC – to include email about protecting items • ?? To look into defibrillator

Meeting finished at 2110

Next meeting: Monday 16 February 2026 at The Shed 7.30pm Please send written updates to AP by 9 Feb using template.

BISHOPS WALTHAM GARDENING CLUB **ALLOTMENT REVIEW PLAN - 2026**

- A. Excavate ditch alongside Middle Hedge (to the left of the Shed) and remove old pipe
- B. Replace pipe with 12" perforated pipe to improve drainage, infilling with shingle from Chesil Beach
- C. Repair or renew surface at front of the Shop, reviewing drainage, drainage covers and installing sump to connect to the newly installed pipe alongside the Middle Hedge (health and safety)
- D. Repair or renew pathway between Shed and Car Park, extending alongside the Manure Pen, through to the new Raised Beds (x 5) to provide a safe path for access to both Raised Bed areas
- E. Consider installing at least one more Raised Bed in this area to cope with demand
- F. Consider the installation of a Container behind the Manure Pen, to provide additional storage and, potentially, free up space in the Shed itself (this will involve laying a sound base, providing electricity and easy access)
- G. Consider repair or renewal of the Manure Pen and, potentially, the Car Park surfaces, bearing in mind drainage and the use of wheelbarrows from the Manure Pen
- H. Consider the configuration of the Shed/Shop space, including upgrade of toilet facilities for disabled use (health and safety)
- I. Consider improvements to the pathway between the Middle Hedge and the Shed to allow for flatter and sound surface (health and safety)